



Collingwood Suite 208, 23-25 Gipps Street, Collingwood VIC 3066
 Seaford PO Box 2211, Seaford VIC 3198
 Vermont South 495 Burwood Hwy, Vermont South VIC 3133
 Gippsland PO Box 429, Bairnsdale VIC 3875
 Email admin@ocvmgroup.com.au Phone (03) 9417 9600
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BOARD PERMISSION REQUEST

Agency:
 Agency Contact Person:
 Agency Contact's Email Address
 Agency Phone: Agency Contact's Mobile:
 Type of Board: Lease/For Sale/Auction Size of Board:
 Proposed Location of Board: Proposed Date of Erection:
 OCSP:
 PROPERTY ADDRESS:
 UNIT/APARTMENT/LOT being advertised:

We hereby apply for permission to erect an advertising board on the common property at:

Permission may be granted subject to the following conditions being met:

1. That the owner of the lot which is being advertised has agreed to the erection of an advertising board.
2. That the advertising board be fixed in a non evasive way so that the Owners Corporation property is not damaged.
3. That the size of the Board does not exceed 6' x 4'.
4. That the Owners Corporation general power is not used to illuminate the Advertising board.
3. That the advertising board and erection work is in accordance with the local government regulations.
4. That you indemnify the Owners Corporation against any losses or costs arising out of the erection of the advertising board.
5. That the advertising board is not left in position for any longer than **30 days**, or three working days after an auction date, if the property is sold.
If this condition is breached, the Owners Corporation has the right to remove the advertising board at the expense of the selling agent.
6. That the security and integrity of the premises and common property structure is not compromised.
7. Your **written** acceptance of the above conditions is required from you prior to you erecting the advertising board.
8. That the placement of the sign is co-ordinated with the secretary of the Owners Corporation.
9. That OCVM Group's costs in this matter accompany the application in an amount of \$50.00 incl GST. Please provide a cheque in favour of OCV Management Pty Ltd, PO Box 2211 SEAFORD. VIC. 3053

Please confirm acceptance in writing of the conditions noted by signing the bottom of the form and advise when we can we expect payment of the \$50.00.

Application does not infer permission. Unless permission is provided in writing, the installation of the Board MUST not proceed.

If you would prefer to deposit the money into our bank account, please do so using the following details:

Bendigo Bank
 OCV Management Pty Ltd
 BSB: 633-000 Acc: 136215050

Please use the property address as the reference number.

Once deposited, please forward in writing acceptance of the terms as well as a print screen shot of the receipt of payment to OCV Management.

I _____ (name and agency) **acknowledge the above provisions and accept all terms and conditions outlined in this request.**

SIGNED: _____ DATE: _____

